Parent/Volunteer Confidentiality Agreement

Guidelines for School & Classroom Conduct

Volunteers in the school can assist teachers, staff and students in a variety of ways, thereby freeing the teachers to focus more time on teaching our students.

We thank you greatly for your time and smiles in our school!

1. If helping in the classroom, the teacher is in charge of all phases of the classroom & volunteers will take direction from them.
2. Your help is supporting the staff & does not replace or exceed their authority.
3. You must follow our signing in/out procedure & wear a visitor badge.
4. As a school volunteer you are expected to maintain confidentiality while working at school. ALL things that are seen & heard at school about children & families should be considered privileged information.
5. Do not discuss any students’ progress or behavior with any parents. All relevant information should be referred to the teacher or principal.
6. Understand that not all information can or will be shared with volunteers due to legal considerations.
7. Please understand we cannot keep volunteers who cannot keep confidentiality.

Signature:______________________________________________ Date:________________